



**8. Kick Off Your Shoes.** Avoid tracking chemicals and street dirt into your office by initiating a no-shoe policy. Encourage employees to keep a pair of indoor shoes or slippers at the office. Your floors will thank you. Just make sure your socks match!

**9. Clean Green.** Use environmentally friendly cleaning products (../.../janitorial/janitorial-sanitation-supplies/cleaning-products/all-purpose-cleaners). If you have a traditional cleaning service, provide them with an array of green cleaning tools and supplies (../.../janitorial/janitorial-sanitation-supplies/cleaning-tools-supplies) to use when they come to your office.

**10. Show Your True Colors—Get Green Certified.** Seek third-party environmental certifications through the EPA or through private business networks like TheGreenOffice.com Green Workplace Certification Program (../.../go-green\_certification). These certifications will improve your access to business networks while challenging your company to take steps toward more environmentally and socially responsible practices.

We could go on and on!

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